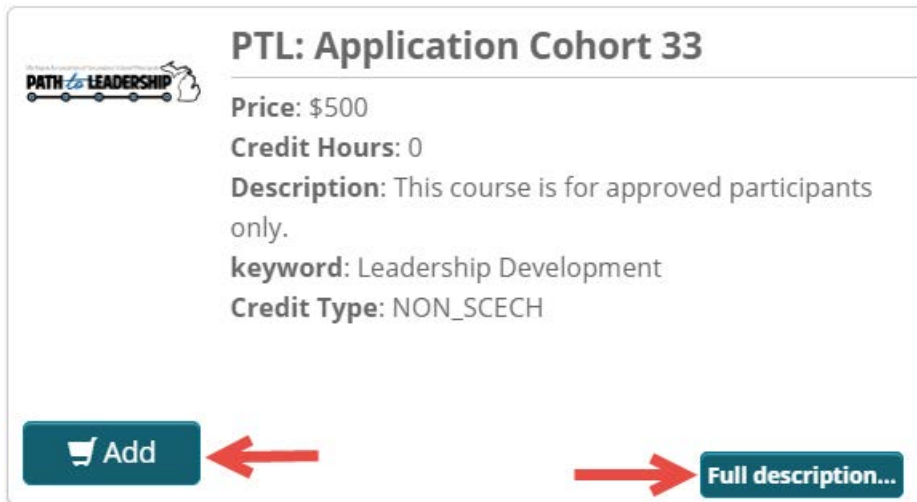


A Path to Leadership Course Enrollment Guide

Learners can enroll in a Michigan Association of Secondary Principals (MASSP) Path to Leadership (PTL) course for the purpose of completing professional development requirements. This document describes how to locate and access those courses within the Professional Learning Portal.

1. First [Search for PTL Courses](#).
2. Review the basic information and credit hours as it pertains to the course and then select the **Full Description** button if additional information is needed. Next click the **Add** button within the desired course.



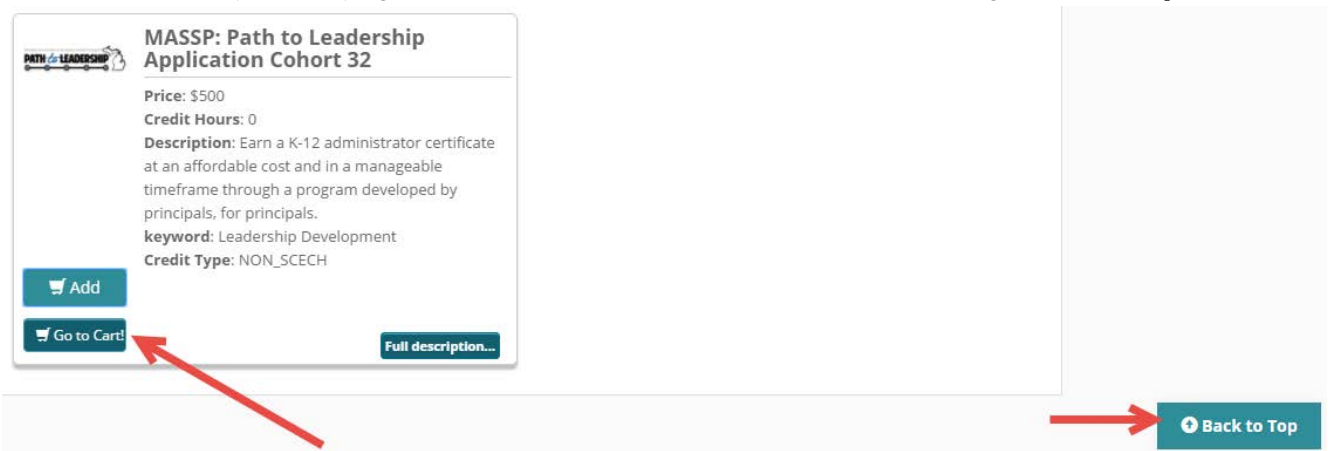
PTL: Application Cohort 33

Price: \$500
Credit Hours: 0
Description: This course is for approved participants only.
keyword: Leadership Development
Credit Type: NON_SCECH

Add **Full description...**

Red arrows point to the 'Add' button on the left and the 'Full description...' button on the right.

3. Next click the **Go to Cart** button.
To return to the top of the page to choose additional courses, click the floating **Back to Top** button.



MASSP: Path to Leadership Application Cohort 32

Price: \$500
Credit Hours: 0
Description: Earn a K-12 administrator certificate at an affordable cost and in a manageable timeframe through a program developed by principals, for principals.
keyword: Leadership Development
Credit Type: NON_SCECH

Add
Go to Cart! **Full description...**

Back to Top

Red arrows point to the 'Go to Cart!' button and the 'Back to Top' button.

4. Then repeat steps 1-3 if additional courses are needed.

5. Next click the **Continue** button within the Cart summary to continue with registration requirements.

Welcome to Michigan Virtual's Professional Learning Portal

First, select a course for which you would like to register. To narrow the results, try searching for the title of the course you're looking for or use the additional search options available. Click 'Continue' when you're done to proceed to the next steps, where you'll create an account or log in to an existing account.

Cart

✖ PTL: Application Cohort 33

✔ Continue

6. Then complete the appropriate Learner Registration form. Click the **Continue** or **Save** button to proceed.

Please log in or create a new learner registration. If you need assistance, please contact Michigan Virtual's Customer Care at <http://help.mivu.org>.

Existing Learner Registration

Existing LearnPort users, please create a new account using the form on this page.

Username:

Password:

Continue

[Forgot your Username and/or Password?](#)

+ New Learner Registration

(*) First Name (*) Last Name

Middle Name Date of birth

(*) Email

MDE Certificate PIC Code (REQUIRED TO EARN SCECHS)

For MDE Certificate Holders Only. [How do I find my PIC?](#)

(*) Affiliation Type (*) Affiliation

Choose the affiliation that best describes you otherwise select Michigan or Non-Michigan Resident and then your county.

By clicking below you agree to [Michigan Virtual's Terms of Service](#)

Save

7. Complete your transaction reviewing the order details and entering credit card information. When the information has been entered, click the **Make Payment** button.

Please confirm your selection and/or enter your payment information. If you need assistance, please contact MVU Customer Care at <http://help.mivu.org>.

Course Confirmation

Total Amount: **500.00**

There is 1 courses selected:

Course	Facilitator	StartDate	Location	Price
PTL: Application				\$500

Credit card type:

Credit card number:

Expiration month:

Expiration year:

cv2:

First Name:

Last Name:

Address:

City:

State:

ZIP:



Make Payment

Change Courses

- Next a confirmation page will appear, click the **Log In** button to proceed to the Dashboard. A confirmation email will be sent to you at the time of payment and is the only form of a receipt that will be provided. A copy of this email should be kept for your records.

Success

Your registration was successfully submitted.

Student Registration

Thank you, your registration was received! Please click login below to access your course through the user dashboard. You will also receive an email with instructions.

Log In

- Then the course will be displayed in the "Active Courses" module within your personal Dashboard. The course cannot be accessed until the date displayed in the Start column. Once the date has arrived/passed, click the linked course title to access your course.

Active Courses				
You are currently enrolled in 2 courses:				
Course	Start	Grade	Assignments	Pacing
PTL: Application Cohort 33	11/15/2016	0%	0 of 0	Behind
Conflict Resolution Strategies 2017-18	07/31/2017	0%	0 of 1	On Pace

10. Finally your course will open.

My PLP ▾ Course Links ▾



PTL: Application Cohort 33

MAASP - Widget ▾

News forum

Posted May 19, 2016 8:59 AM

General news and announcements

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Content Browser ▾

Bookmarks Recently Visited

My Courses ▾



Conflict Resolution Strategies 2017-18



PTL: Application Cohort 33



Teaching in the



Understanding

This document was last revised 8/14/2017 9:37 AM. Please be aware that you may not be viewing the most updated version of this article when in printed form. Refer to the [Michigan Virtual Knowledge Base](#) for updates to this article.